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The Executive Director

Member, ICAPS

Meeting on SANACC Sub-Committee on
Psychological Warfare

27 February 1944

1. The SANACC Sub-Committee on psychological warfare met this morning at 0930. The following members were present:

Chairman - Mr. Ralph Block	- State Department
Capt. Karl Poehlmann	- Navy Department
Comdr. David Knell	- Navy Department
Colonel Clyde Rich	- Air Force
Colonel William Holloman	- Army Department
	- CIA

2. This report will be brief since the Chairman stated that the Secretary's report of the meeting would contain the summary of the discussions.

3. Reporting to the Director of the proposed National Security Intelligence Agency will be an organizational unit to be known as the Secretariat under the control of an Executive Secretary. The Chairman asked that the functions of the Secretariat be outlined by Commander Knell, working in collaboration with me.

4. I suggested that in our task to develop a basic organizational pattern, it should be sufficient to outline the main staff and operating functions in generic terminology. Accordingly, after much profitable discussion and with comparatively few philosophical diversions from the Navy representative, the broad outline of two parts of the proposed organization was tentatively agreed upon, viz.:

a. The Assistant Director for Management

1. Budget and Procedural Planning
2. Personnel
3. Administrative Services
4. Statistical Control

OSD & DOS review(s) completed.

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b. Assistant Director for Supply and Logistics

1. Requirements and Procurement
2. Priorities
3. Communications
4. Transportation

5. When the Sub-Committee reconvenes on next Tuesday, 2 March 1948, the following parts of the suggested organization will be discussed:

Assistant Director for Intelligence

Assistant Director for Plans and Directives

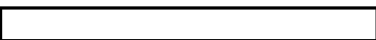
Assistant Director for Operations



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NAVY DEPARTMENT

OFFICE OF THE CHIEF OF NAVAL OPERATIONS

WASHINGTON 25, D. C.



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27 February 1948

MEMORANDUM FOR: Mr. Ralph Block (State)

(SIA) ←

Col. C. Rich (AIR)

Col. J. Silverman (DIA)

Col. W. McNamee (Army)

Capt. E. F. Fushington (Navy)

Major Max Brinker (SAMAGG Secretary)

Subject: Mission and Duties of an Executive Secretary.

Enclosure: (A) Mission and Duties of an Executive Secretary.

1. In accordance with the request of the Chairman, Subcommittee S2E of SAMAGG, enclosure (A) is forwarded for consideration at the next meeting of the Committee.

DEWE W. KNOLL *WJ*

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